2020 Ohio High School Athletic Association
Regional Wrestling Dual Team Tournaments
Online Entry and Seeding Instructions

All team seeding, voting, and roster entry will be submitted on **www.baumspage.com**. Teams will be seeded based on the ranks submitted by the other coaches in their region. Coaches may not vote for their own team. If a coach does not submit his vote ranking the teams, the highest seed ranking submitted by the other coaches will be deducted from his team's total calculated score.

Please follow the time frame below. Coaches are reminded that this is a 3-step process.

1. **Submit Roster**
    A. Window opens: 12:01 AM on Thursday, January 23
    B. Coaches will need to submit a tentative roster with entries in at least 7 weight classes to access the **Submit Seeds and Vote** screens.
    C. Must submit a final roster for the program before 12:00 noon on Wednesday, February 5.
2. **Enter Team Seed Information**
    A. Window opens: 12:01 AM on Sunday, January 26
    B. Window closes: 11:59 PM on Tuesday, January 28
3. **Cast Your Vote**
    A. Window opens: 12:01 AM on Wednesday, January 29
    B. Window closes: 11:59 PM on Thursday, January 30

Please note: The regional tournaments will be seeded by vote of coaches. The state draw will be conducted by the Commissioner's Office via the OHSAA State Wrestling Dual Team Tournament Seeding Committee.

2020 Regional Team Assignments – Use link to view regional assignments

Login Procedures:
   Coaches that have accounts may login to **www.baumspage.com** and enter their athletes anytime.
   1. If you had an account last year, login use that e-mail address and password**.**
   2. If you did not have an account, click on **Apply** and create an account'
       A. Use **Coaches | ** select **High School | ** click **Get Schools/Clubs | Select Teams | {select your school} | Click here to get: Available School Teams / Sports | ** click **Select Sport | Wrestling – HS | Make me the Coach**

Submit Roster: 12:01 AM on Thursday, January 23 until 12:00 noon on Wednesday, February 5.
   Coaches must submit a tentative roster with wrestlers listed in at least seven weight classes to gain access to the team seeding and voting forms. Follow the instructions below to submit your roster.
   1. The window to submit initial roster opens at **12:01 AM on Thursday, January 23.**
   2. Use **Coaches | Wrestling | Submit Rosters | ** select your **OHSAA Team Tournament - Division and Region.**
   3. Enter a tentative roster with athletes in at least 7 weight classes.
       A. You will be able to edit and resubmit that roster throughout the tournament. Final rosters for the program will be downloaded and processed **after 12:00 Noon on Wednesday, February 5**.
       B. A school may enter no more than three wrestlers per weight class up to a maximum of 28 wrestlers.
       C. A wrestler may compete in the weight class listed or the one above if he meets the weight requirements for that weight class.
       D. **Do not list a wrestler in more than one weight class!**

Enter Team Seed Information: 12:01 AM, Sunday, January 26 to 11:59 PM, Tuesday, January 28
   1. Click the **Submit Seeds and Vote** link to access the event voting screens.
   2. The window to **Enter Team Seed Information** will **open at 12:01 AM on Sunday, January 26** and **close at 11:59 PM on Tuesday, January 28.**

3. Coaches must enter a tentative roster with athletes in at least 7 weight classes before they can access the seeding and voting forms.
   A. Regional sites were assigned by the OHSAA Executive Director's Office.
   B. Seed information will include**:**
      1. # Returning 2019 State Qualifiers ___ State Placers ___
      2. # Returning 2019 District Qualifiers ___ District Placers ___
      3. Team Dual Record from 2019-2020 Won ___ Lost ___
         A. List teams, scores, and other details in the text box.
      4. Tournament Places from 2019-2020
         A. List tournament name, number of teams, place, etc. in the text box.
      5. Additional Seed Information

Cast Your Vote: 12:01 AM, Wednesday, January 29 to 11:59 PM, Thursday, January 30
1. **If a coach does not submit his vote ranking the teams, the highest seed ranking submitted by the other coaches will be deducted from his team's total calculated score.**
2. After the **Enter Team Seed Information** window closes, click **View Team Bios** to view data from all teams that submitted bios.
   A. After the information is loaded on the screen, click **Download All Bios** to generate a text file that can be viewed or printed using Notepad.
3. When the Voting window opens, select **Cast Your Vote** to access the voting form.
   A. The window opens at **12:01 AM on Wednesday, January 29** and closes at **11:59 PM on Thursday, January 30.**
   B. Login to your account on **www.baumspage.com** and use **Coaches | Wrestling | Submit Rosters | Submit Seeds and Vote | Cast Your Vote**
      1. **Coaches cannot vote for their own team!** Your team will not be listed. Rank all of the other teams in your region.
      2. <mark>**The teams will be listed in random order.**</mark> Select a team and **Drag Up** or **Drag Down** until all teams are listed in order from **First Place** to **Last Place.** Click **Submit** when finished.
      3. Use **Review Your Voting Choices** to review your vote and **Download Your Ballot** in a 'text-based" format.
      4. Upon submission of the ballot the coach and athletic director will receive an e-mail confirmation of their ballot.
         i. Please review it carefully for accuracy!
         ii. If you do not receive the confirmation, check your spam folder first, then contact **support@baumspage.com** to confirm that you have successfully submitted the ballot.
5. Teams will be placed on the tournament brackets in seeded order. Brackets will be posted when ready.

Technical Support:
1. If you have problems accessing or submitting the forms, use the **Contact Us** link on baumspage to submit a **Help Request**.
2. If the deadline is tight, call **Gary Baumgartner at 513-594-6154 or Terry Young at 740-517-0195**